

WEBINAR PROPOSAL TOPIC - SAMPLE

Webinar Description & Learning Objectives

This webinar consists of lessons on estimating philosophy, organization, and technique. It is designed for those who have never had formal estimating training. A PDF file of the presentation will be given to each attendee at the conclusion of the webinar.

Date & Time

Date: Tuesday, November 19, 2020

Time: 11:00 am Eastern Time

Length: Approximately 2 hours

Webinar Terms & Conditions

1. Estimating 101 owns copyright for all content presented in the webinar.
2. The webinar is to be viewed by the registrant only.
3. The webinar under no circumstance can be recorded or reproduced.
4. All training, organization, and instruction is offered by Estimating 101 as recommendations to the client. It is solely the responsibility of the client to determine the value of any of the training and instruction for his benefit.
5. At the end of the webinar, there will be time allowance for questions. Only questions related to the topic of the webinar will be answered.
6. The webinar will be presented using the Webex platform.

Cost - \$300.00 per person

Payment must be made in full to reserve a place in the training webinar. An invoice will be sent once a signed webinar proposal is received. **Payment to Estimating 101 in US funds**

Cancellation & Substitution Policy

Once registration has been paid and accepted, it is non-refundable for any reason, although it may be rescheduled for a future webinar. All reschedule requests must be seventy-two hours before the webinar starting time. Estimating 101 reserves the right to cancel the webinar and refund all monies for any reason.

Non-Disclosure and Confidentiality

All information and methodology disclosed by Estimating 101 during the execution of this agreement is solely for the use of the client and is considered proprietary and confidential.

Estimating 101 agrees that any information learned from the client related to his business operations during the execution of this agreement is held in strict confidence.

Acceptance

This proposal, once accepted, is non-refundable for any reason. Payment is acceptance of this proposal. This proposal is accepted and forms an agreement between the undersigned. (client, you) and Estimating 101 (I / me) as represented by Don Kiper.

Registration Instructions:

1. Returned completed proposal. You will receive an invoice.
2. Pay invoice when received.
3. Accept email invitation for webinar.
4. Attendance is confirmed with a signed proposal and payment.

Registration Deadline

Payment with the signed proposal must be received forty-eight (48) hours before webinar is scheduled to begin.

Attendee Information	
Name	
Company	
City	State
Current Position	
Email	Cell Phone

TRADE EXPERIENCE – Please indicate the number of years in each area of the trade.

Trade Experience	
	# of years of field experience
	# of years of estimating experience
	# of years of project management
	# of years of estimating / project management experience
	TOTAL YEARS IN TRADE

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